



# County of Santa Cruz

SHERI THOMAS, ASSESSOR  
701 OCEAN STREET, Rm. 130, SANTA CRUZ, CA 95060  
(831) 454-2002  
www.santacruzcountyca.gov/asr

Lori Fleet  
Chief Deputy-Valuation  
Cheryl Windsor  
Chief Deputy-Administration

## Change in Ownership Value Review

If you have received a **Supplemental or Escape Assessment Notice**, you may request an Informal Review of the assessed value (new full value) by completing this form and submitting supporting documentation. A valuation review can ONLY be completed if **additional information is received** about the property.

Answer the questions below and provide any additional details or supporting documents that may impact your property's market value as of the date specified in your assessment notice.

### COMPLETE AND RETURN WITHIN **21 DAYS** OF THE DATE ON YOUR NOTICE

Date of Notice: \_\_\_\_\_ Event Date: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_ Property Address: \_\_\_\_\_

Your Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Your opinion of value: \_\_\_\_\_

- Has the subject property been listed for sale within the past 3 years?  No  Yes\*  
*\*If yes, provide a copy/link to the listing.*

- Has there been a fee appraisal(s) of the property within the last 3 years?  No  Yes\*  
*\*If yes, provide a copy of all appraisals.*

- Property use:

Owner-occupied home Date Occupied \_\_\_\_\_  
 Second home/vacation property  
 Rental Property Monthly Rent \$ \_\_\_\_\_  
 Vacant Land  
 Other \_\_\_\_\_

- Does this property have an ADU?  No  Yes

- Was the property transferred to you by a friend or relative?  No  Yes

- Property condition:

Good/Average  Fair/Poor\*Provide details of condition in next section.

(CONTINUES ON REVERSE)

### Additional Information

Describe the condition of the property as of the event date, and/or provide any additional information you wish for us to consider.

Please indicate what additional supporting documents you are submitting. Examples include photos, fee appraisals, inspection reports, contractor's estimates, tax returns, etc.

Return completed form and submit documents/photos **by mail** to address listed above or **by email** to [assessor@santacruzcountyca.gov](mailto:assessor@santacruzcountyca.gov). If submitting by email and you do not receive a confirmation of receipt, please check file size and consider sending in multiple batches if needed.

I certify (or declare) that the foregoing and all information hereon, including any accompanying statements or documents, is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of owner or agent\*

\_\_\_\_\_  
Date

*\*Agents filing on behalf of a property owner must submit a signed agent authorization agreement with this request.*

### Your Right to a Formal Appeal

*In addition to filing this claim, you have the right to formally appeal the value of your property by filing an appeal application with the county Assessment Appeals Board (AAB), an independent body established to resolve differences of opinion in property value between the Assessor and property owners. You have **60 days** from the date of the Escape Notice or Notice of Supplemental Assessment to file a "Base Year Value Appeal". You may file an appeal without waiting for a response to this review request or if you disagree with the Assessor's informal review findings. You may withdraw your appeal, without penalty, for any reason. Request an appeal application from the Assessment Appeals Board after by calling 831-454-2323 or visit their website at: <https://www.santacruzcountyca.gov/Departments/ClerkoftheBoard.aspx>*